

City of Mercer Minutes June 14, 2023

Interim Mayor Ken Thomsen called the meeting to order with council members Joe Jerkovich, Gary Volochenko, Randy Zinke and Tonya Wellington-Auditor all present.

Ken Thomsen led the Pledge of Allegiance.

Approved Minutes: Ken Thomsen read the minutes for May 11th, May 18th, and May 31st, 2023. Gary Volochenko made the motion to approve the minutes with changes made to when lawn mower bids needed to be turned in and Joe Jerkovich seconded. Joe Jerkovich, Gary Volochenko and Randy Zinke all voted Aye. Motion Carried.

Financial Report: Brian Day from Midwest Assistant Program was asked by Ken Thomsen to come and go through the Financial Report with the board members. Brian Day explained how each of our accounts for the City is broken down into different funds and explained the Financial Report that the board receives every month. There are three main reports that are provided to the board members. The Bank summary is a breakdown of revenue and expenses for the month. Cash Flow by Tag Report is a breakdown of individual funds to show where money went into and out of for the month. The Account Balances Report shows all the City's accounts and the City's Asset Accounts. The Bank Accounts show our balance in each bank account and the Asset Accounts is a breakdown into individual funds. Erica Lorenz asked about the Park Maintenance Account. Brian Day and Tonya Wellington will be working together to have the last of the park maintenance account transferred out. Then we will remove the park maintenance from our monthly reports. Ken Thomsen talked about the four CD's that we have currently. The Mercer Celebration CD matures on 4/27/2027. The Street Fund CD is to mature on 7/25/2023. The Sewer Reserve CD is mature on 9/14/2023. And the Mercer Community Center CD is mature on 12/01/2023. Ken Thomsen asked the board about moving them into higher rate CD for six months, or longer depending on rates. Gary Volochenko made the motion to approve the Financial Report and Randy Zinke seconded. Joe Jerkovich, Gary Volochenko and Randy Zinke all voted Aye. Motion Carried.

Approved Monthly Bills: Randy Zinke made the motion to approve the bills for the month and Joe Jerkovich seconded. Joe Jerkovich, Gary Volochenko and Randy Zinke all voted Aye. Motion Carried.

Water Bills for the month were discussed. No letters to be sent at this time.

Park Minutes were read by Erika Lorenz.

Old Business

Randy Zinke will contact Alan Helm to come in August to fix the Lagoon Valve.

Gravel for second street in Mercer has been fixed. There is more streets maintenance to be done in town. Gary Volochenko made a motion to have more gravel brought in to fix the streets and Randy Zinke seconded. Joe Jerkovich, Gary Volochenko and Randy Zinke. All voted Aye. Motion Carried.

New windows for the city shop. Randy Zinke made the motion to have the windows replaced by Scott Liab for bid price we received \$1000.00 from Washburn American Legion to do this, and Gary Volochenko seconded. Joe Jerkovich, Gary Volochenko and Randy Zinke. All voted Aye. Motion Carried.

New Business

Ken Thomsen brought up that there is a Digital Curb Stop Application available to have on our cell phones. This application would be able to find where every curb stop is in town. \$50.00 for application and then \$110.00 a year. No action was taken.

The board discussed bringing in a roll off dumpster to clean up the property of William Raywalt. There is an open hole in the yard and debris. The owner has been sent letters to clean up the property and hasn't been taken care of in a year. Randy Zinke made a motion to get a roll off dumpster. Motion died to lack of second.

Ken Thomsen discussed the Nuisance Ordinance for weeds. We are going to be working on a New Nuisance Ordinance for weeds and would like to have it done by August.

New Water Ordinance was discussed. The board is working on developing the new Water Ordinance for the City and would like to have it done by August. Ken Thomsen read the current water ordinance that is on file.

The board decided to revert to old billing for accounts 7, 31, 86 and 87 until the new Water Ordinance is done. Gary made the motion to revamp the water and sewer ordinance by Oct. 1, 2023. Died to lack of second.

Randy Zinke made a motion to have a special meeting on water and sewer ordinance and nuisance ordinance. Gary Volochenko seconded.

Joe Jerkovich, Gary Volochenko and Randy Zinke all voted Aye. Motion Carried. The meeting is set for June 28, 2023, at 7pm.

Josh Troyna came and fixed the lights at city hall. Josh Troyna gave us an estimate for \$1500.00 to have a new electric box put in. Joe Jerkovich will get another estimate before the next meeting.

Kira Blair would like to purchase some of the City's property that is located behind their home. She has provided the board with the GIS map, a parcel map and a proposed hand-written drawn up. The city parcel number is 77-1501-00057-020. The Board decided to have the Blairs pay for any fees associated with this transaction. The city will have Solem Law firm draw up paperwork with an estimate.

Tammy Schatz runs the Mercer City website and needs a new update on the program. The board agreed to pay for the new program which is \$21.44.

Ken Thomsen opened the bids for the park and city mowers. Gary Volochenko bid \$310.00 for the city lawn, and Ken Thomsen bid \$150.00 for the park lawnmower.

Adjourn Meeting: Gary Volochenko made a motion to adjourn the meeting and Randy Zinke seconded. All voted Aye. Motion Carried.